



Inspiring and challenging adventurers, creators and thinkers.

PEGASUS BAY ENROLMENT SCHEME AND PARENT DECLARATION

Our Enrolment Zone

All students who live within our enrolment zone are entitled to enrol at our school. You can find out if your home address is within our zone via this link: [MOE Find Your Nearest School](#)

Proof of residence in our enrolment zone is required for ALL enrolments. All of the following original documentation will need to be provided at the time of application, in addition to the enrolment application and associated documentation:

Owner occupied properties:

- Rates / valuation notice or sale and purchase agreement
- Recent utility account for that address
- Photo ID (e.g. drivers' licence or passport)

Rental properties:

- Tenancy rental agreement.
- Recent utility account for that address
- Photo ID (e.g. drivers' licence or passport)

ENROLMENT FAQ

Can I enrol my child if we live out of zone?

No, we are not currently accepting any out of zone enrolments and haven't accepted any since 2013. This decision prioritises our local community and ensures equitable access, resource allocation, and a strong sense of community.

If, in the future, the board determines that we can offer out of zone places this will be published by notice in a daily or community newspaper circulating in the area served by the school and on the school website. The notice will indicate how applications are to be made and will specify a date by which all applications must be received.

What if I am building a house in zone, but I currently live out of zone?

It will depend on when you plan to move in to your house and live permanently within our zone. At the time you come in to enrol you should bring your proof of purchase, building consent and any other information that confirms when you are likely to be living in zone. If within six months of your child starting with us, your permanent residence is not within zone, the enrolment will be reviewed by the School Board, and the enrolment may be annulled.

What if I am buying a house in zone, but I currently live out of zone?

Again, it will depend on when you plan to move in to your house and live permanently within our zone. At the time you come in to enrol you should bring your proof of purchase and any other information that confirms when you are likely to be living in zone. If within two months of your child starting with us, your permanent residence is not within zone, the enrolment will be reviewed by the School Board, and the enrolment may be annulled.

What happens if I move out of zone within the first 12 months?

The Ministry of Education states that when a school has a zone, the family must reside within that zone for one year to be entitled to remain at the school. Should circumstances change within the first 12-month period, you must write to the School Board as soon as you know your moving date and explain the reasons for moving out of zone and include the reasons why you want your child to remain at Pegasus Bay. Each case will be taken on its own merit. **Immediate notification is advised, as not informing the school could be viewed as intent to deceive.**

Enrolment schemes - information for parents

You can find lots more information on the Ministry of Education website regarding out of zone enrolments. Please read through it, as it will help you understand the enrolment process and how enrolment schemes work. <https://www.education.govt.nz/parents-and-caregivers/schools-year-0-13/starting-school/school-zones-and-enrolment-schemes>

IN ZONE ADDRESS - PARENT DECLARATION

In enrolling at our kura and confirming compliance to our enrolment zone scheme you confirm that the address given at the time of application for enrolment is your place of residence. You understand that this means if you currently live at an in-zone address but move to an out-of-zone address you must inform the school immediately and you understand that the conditions in this document apply to you.

You confirm that you have read the information above, and understand the following:

- That it is your responsibility to notify the school immediately if you move address at any time.
- You understand that if you move out of zone within 12 months of the enrolment you need to write to the Board if you would like your child to stay at Pegasus Bay. Your application will be reviewed by the School Board and may result in the enrolment being annulled.
- You understand that if you are building a house, the school will contact you six months after your child has started school to check that the build is complete and you are now living in zone. You further understand that if you are not living in zone at this time, the enrolment will be reviewed by the School Board and may be annulled.
- You understand that if you have purchased a house in zone, and your moving date is after the enrolment the school will contact you two months after your child has started school to check that you are now living in zone. You further understand that if you are not living in zone at this time, the enrolment will be reviewed by the School Board and may be annulled.

You also understand that deliberately attempting to gain unfair priority in enrolment by knowingly giving a false address or making a temporary in-zone living arrangement e.g.:

- renting accommodation in-zone on a short-term basis;
- arranging temporary board in-zone with a relative or family friend;
- using the in-zone address of a relative or friend as an "address of convenience", with no intention to live there on an on-going basis.

Will result in the School Board reviewing the enrolment and unless you can give a satisfactory explanation within 10 days, the board may annul the enrolment.

You understand that Pegasus Bay has the right to actively collect any information and make all enquiries necessary in its opinion to ensure that enrolments are correct.