

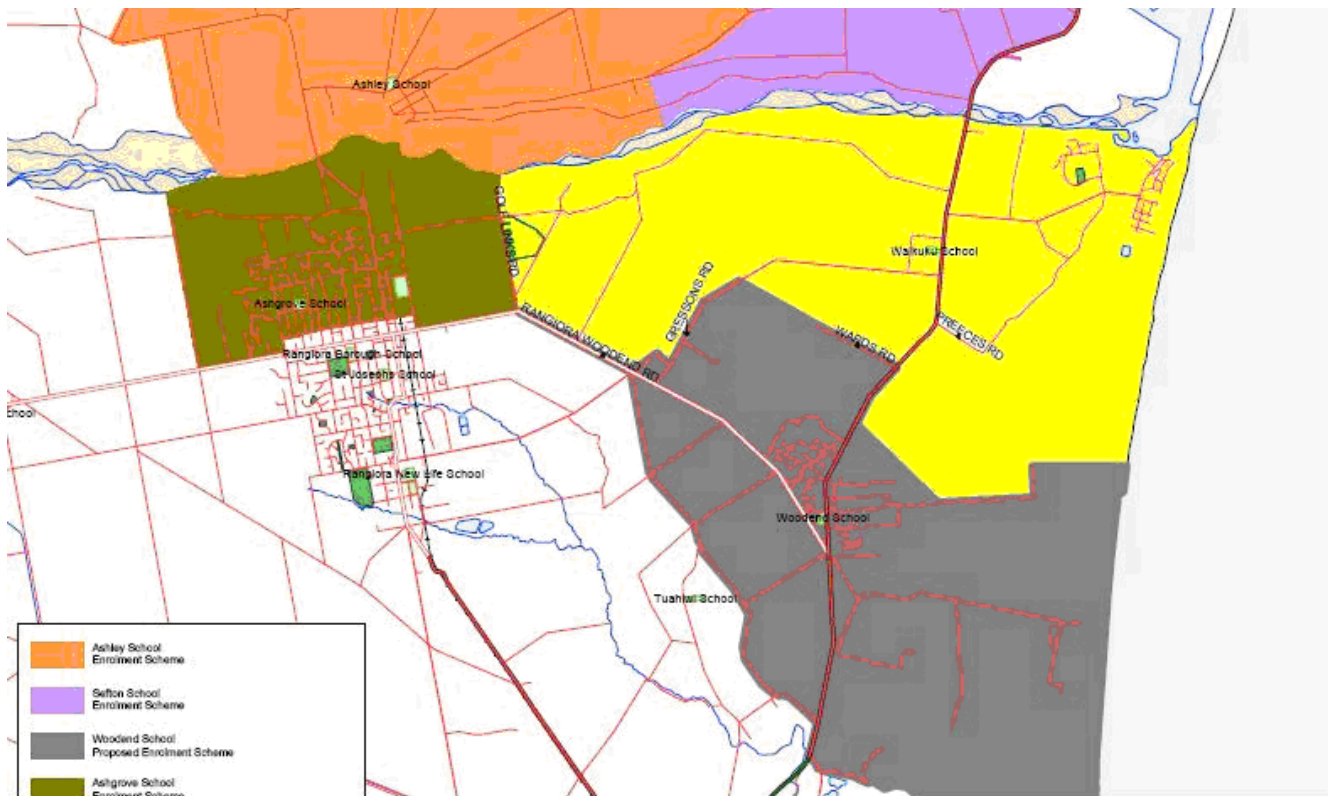


**Inspiring and challenging adventurers, creators and thinkers.**

**PEGASUS BAY ENROLMENT SCHEME AND PARENT DECLARATION**

**Home Zone**

All students who live within the home zone described below (and shown in yellow on the map) are entitled to enrol at our school.



Our home zone is: the coastline from the Ashley River mouth (south side only) west to the Golf Links Road, left along Golf Links Road, left along Rangiora Woodend Road, left along Harris Road to Gressons Road, right along the paper road connecting Wards Road with Gressons Road. Right at the Main Road to the Waihora Stream (north side only) to Gladstone Road (north side only) then east to the coastline.

**Proof of residence in the home zone is required for ALL enrolments, as well as proof of parents' identification. All of the following original documentation will need to be provided at the time of application, in addition to the enrolment application and associated documentation:**

***Owner occupied properties:***

- Rates / valuation notice or sale and purchase agreement
- Recent utility account for that address
- Photo ID (e.g. drivers licence or passport)

***Rental properties:***

- Tenancy rental agreement.
- Recent utility account for that address
- Photo ID (e.g. drivers licence or passport)

## **ENROLMENT FAQ**

### **Can I enrol my child if we live out of zone?**

No, we are not able to accept any out of zone enrolments.

Each year the board will determine the number of places likely to be available in the following year for the enrolment of students who live outside the home zone. The board will publish this information by notice in a daily or community newspaper circulating in the area served by the school. The notice will indicate how applications are to be made and will specify a date by which all applications must be received.

The Education Act 1989 (the Act) provides the legislative framework under which a board of trustees may develop, implement and operate an enrolment scheme. The Education Amendment Act (No 3) 2010 has changed the requirements in s11F of the Act around the order of priority for applicants who live outside a school's home zone. The new order of priority is as follows:

- **First priority** must be given to any applicant who is accepted for enrolment in a special programme run by the school:
- **Second priority** must be given to any applicant who is the sibling of a current student of the school:
- **Third priority** must be given to any student who is the sibling of a former student of the school:
- **Fourth priority** must be given to any applicant who is a child of a former student of the school:
- **Fifth priority** must be given to any applicant who is either a child of an employee of the board of the school or a child of a member of the board of the school:
- **Sixth priority** must be given to all other applicants.

If there are more applicants in the second, third, fourth, or fifth priority groups than there are places available, selection within the priority group will be by a ballot conducted in accordance with instructions issued by the Secretary under Section 11G(1) of the Education Act 1989. Parents will be informed of the date of any ballot by notice in a daily or community newspaper circulating in the area served by the school.

For more information, please go to the Ministry of Education website:

<http://www.minedu.govt.nz>

### **What if I am building a house in zone, but I currently live out of zone?**

It will depend on when you plan to move in to your house and live permanently within our zone. At the time you come in to enrol you should bring your proof of purchase, building consent and any other information that confirms when you are likely to be living in zone. If within six months of your child starting with us, your permanent residence is not within zone, the enrolment will be reviewed by the Board of Trustees, and the enrolment may be annulled as per Section 110A of the Education Act 1989. You will need to write to the Board of Trustees to ask for an out of zone place prior to enrolling.

### **What if I am buying a house in zone, but I currently live out of zone?**

Again, it will depend on when you plan to move in to your house and live permanently within our zone. At the time you come in to enrol you should bring your proof of purchase and any other information that confirms when you are likely to be living in zone. If within two months of your child starting with us, your permanent residence is not within zone, the enrolment will be reviewed by the Board of Trustees, and the enrolment may be annulled as per Section 110A of the Education Act 1989. You will need to write to the Board of Trustees to ask for an out of zone place prior to enrolling.

### **What happens if I move out of zone?**

The Ministry of Education states that when a school has a zone, the family must reside within that zone for one year to be entitled to remain at the school. Should circumstances change within the first 12-month period, you must write to the Board of Trustees as soon as you know your moving date and explain the reasons for moving out of zone, and include the reasons why you want your child to remain at Pegasus Bay. Under Section 110A of the Education Act 1989, unless the parents can give a satisfactory explanation, the Board may annul the enrolment. Each case will be taken on its own merit. ***You will need to write to the Board of Trustees to ask for an out of zone place(s). Immediate notification is advised, as not informing the school could be viewed as intent to deceive.***

### **Enrolment schemes - information for parents**

You can find lots more information on the Ministry of Education website regarding out of zone enrolments and enrolment zones. Please read through it, as it will help you understand the enrolment process and how enrolment schemes work. If you need further information, please refer to the Ministry of Education website: [www.minedu.govt.nz](http://www.minedu.govt.nz)

## IN ZONE ADDRESS - PARENT DECLARATION

In enrolling at our kura and confirming compliance to our enrolment zone scheme you confirm that the address given at the time of application for enrolment is your place of residence. You understand that this means if you currently live at an in-zone address but move to an out-of-zone address you must inform the school immediately and you understand that in the conditions in this document apply to you.

You confirm that you have read the information above, and understand the following:

- That it is your responsibility to notify the school immediately if you move address at any time.
- You understand that if you move out of zone within 12 months of the enrolment you need to write to the Board if you would like your child to stay at Pegasus Bay. Your application will be reviewed by the Board of Trustees, and may result in the enrolment being annulled.
- You understand that if you are building a house, the school will contact you six months after your child has started school to check that the build is complete and you are now living in zone. You further understand that if you are not living in zone at this time, the enrolment will be reviewed by the Board of Trustees, and may be annulled.
- You understand that if you have purchased a house in zone, and your moving date is after the enrolment the school will contact you two months after your child has started school to check that you are now living in zone. You further understand that if you are not living in zone at this time, the enrolment will be reviewed by the Board of Trustees and may be annulled.

You also understand that deliberately attempting to gain unfair priority in enrolment by knowingly giving a false address or making a temporary in-zone living arrangement e.g.:

- renting accommodation in-zone on a short-term basis;
- arranging temporary board in-zone with a relative or family friend;
- using the in-zone address of a relative or friend as an "address of convenience", with no intention to live there on an on-going basis.

Will result in the Board of Trustees reviewing the enrolment and unless you can give a satisfactory explanation within 10 days, the board may annul the enrolment. This course of action is provided for under section 110A of the Education Act 1989.

You understand that Pegasus Bay has the right to actively collect any information and make all enquiries necessary in its opinion to ensure that enrolments are correct.